



EARLSGATE
energycentre



Community Fund Application form



At Earls Gate Energy Centre, our community is important to us. It is key that we engage and support our community. We consider our local community to be the five Falkirk Council wards of the following five Falkirk Council wards: Carse, Kinnaird & Tryst; Grangemouth; Falkirk North; Lower Braes; and Bo’ness and Blackness.

EGEC has set up a community fund to provide financial support alongside our other non-financial support and outreach through employment and supplier opportunities, apprenticeships, and local volunteering.

Our community fund will consider applications from the following groups for awards of up to £1,500 per application. Awards will be made each quarter in the year.

Important Information

- Please refer to the Application Guidance Notes that will accompany you in completing this form.
- Applications must have all sections completed.
- Please note that EGEC’s decision is final as to whether your application is approved. If we feel that your application does not qualify, you will be notified by email and where possible we will provide support to help you apply again.

Part A - About your Organisation

In order to qualify for the community fund, you must be one of the following organisations. Please tick the relevant box. You must attach supporting evidence such as Constitution, Charity Number or Community Interest Report.

Name of organisation:

Date of Establishment/Incorporation

Organisation Type:					
Registered Charity	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Registered Charity No:
Constituted organisations such as community or voluntary	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Please attach written constitution
Community Interest Company	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Company number: <input type="text"/> Evidence attached: <input type="checkbox"/>
Social Enterprise	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
Date of application:	<input type="text"/>				

Does your organisation work with children, young people, or vulnerable adults?

- Yes No

Please note, if you selected yes, you would need to provide evidence of successful completed Disclosure Scotland PVG checks.

Where is your organisation based?

- Carse, Kinnaird & Tryst Grangemouth Falkirk North
 Lower Braes Bo'ness & Blackness

Please note applications will be rejected if they fall out with one of the wards noted above.

Partnership Working

If applicable, please explain any local partnership working that you have access to, or may use in future

Name of partner organisation	What is their role?

Social Media

Please provide details of any social media sites your organisation uses. If your application is approved, this will help us share your organisation's success and raise awareness of the good work you will be doing in the community.

Part B - Eligibility Criteria

Please complete the following and advise how you can provide evidence of them:

Criteria	✓ / ✗	Evidence Provided
Management Committee and/or Charity Trustees		
Equality and diversity policy and/or an equal opportunities statement		
Organisational bank account with at least two unrelated signatories who do not live at the same address		
Overview of last 12 months' donor/funding		
Practices and procedures in place for any paid employers, employees, and volunteers; and appropriate business insurances		
Safeguarding Policy		
Up to date Disclosure Scotland PVG (if working with young people and/or vulnerable adults)		
Compliance with GDPR and Data Protection Act 2018		

Part C – Organisation Details

Tell us about your organisation (what it does, who it helps)

Organisation Funding Sources (how much donated by year; funding sources e.g., government, lottery, foundations, personal)

Part D - Applicant Details

Please complete with details of the individual who will manage the fund:

Applicant Name:	
Position:	
Correspondence Address:	
Telephone:	
Mobile:	
Email:	

Part E - Fund Details

How much are you applying for?

£

Please detail what the fund will be used for:

Which of the below best describes what you are aiming to achieve with the fund (please only select one of each options):

	Expected Outcomes	Tick any which apply
Building stronger communities	A decrease in anti-social behaviour	
	Residents feeling proud of where they live	
	An improved sense of belonging to the community	
	More interaction between local residents	
Helping out others within the community	Residents feeling proud of where they live	
	Providing support to the community	
	Providing a much-needed service to the community	
Helping to engage the community reducing social isolation amongst vulnerable people	An improved sense of belonging to their community	
	More interaction between residents	
	Increased membership of local social groups	
	Residents feeling proud of where they live	
	More residents encouraged to take up a new hobby	

Section E - Financials

Please provide a brief breakdown on what you will spend the grant on and the amount each aspect would likely cost:

Description	Cost (in GBP)
Total	£

Have you applied for any additional funding for these items? Yes No

If yes, please provide us with more information:

Name of Fund	How much has been requested?	Status of the application (secured / not secured / awaiting decision)

Section F - Declaration

On behalf of the organisation, I can confirm that the information contained in this application for Earls Gate Energy Centre’s Community Fund is true and correct.

I/We acknowledge if any information it proven to be untrue the application will be rejected, and the organisation prohibited from applying again.

I/We certify that the funds applied for will be used solely for the purposes outlined in the application.

Applicant Contact Name:	
Applicant Contact Signature:	
Position within Organisation:	
Organisation Director:	
Director Signature:	
Date:	

Application Checklist

Please use this handy list to check you have provided all required evidence

Evidence required	✓ / ✗
Written constitution, Charity Number or Community Interest Report	
Evidence of Management Committee	
Equality and diversity policy and/or an equal opportunities statement	
Evidence of organisational bank account with at least two unrelated signatories who do not live at the same address	
Overview of last 12 months’ donors/funding	
Practices and procedures in place for any paid employers, employees, and volunteers	
Sufficient insurance cover in place for any relevant risks	
Safeguarding Policy	
Up to date Disclosure Scotland PVG (if working with young people and/or vulnerable adults)	
Compliance with GDPR and Data Protection Act 2018	

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Date Application Received:		Application Reference Number:	
Evaluation of application completed date:		Date Application sent to LLC Judging Panel:	
Comments from LLC judging panel			
Application approval from LLC Judging panel	<input type="checkbox"/> Yes	<input type="checkbox"/> No	No decision - Date rejection email sent:
			Yes decision - Date application sent to EGECL Board of Directors:
EGECL Board comments			
Application approval from EGECL Board	<input type="checkbox"/> Yes	<input type="checkbox"/> No	No decision - Date rejection email sent:
			Yes decision - Date approved email sent
EGECL Board of Director Signature			
Fund amount awarded	£		
Date fund prepared			
Date funds sent		BACS Reference No:	
EGECL Financial Controller Signature			
Application complete date		EGECL Administrator Signature:	